

Cyngor Cymuned Llangelynnin Community Council

Minutes of the Community Council AGM Meeting– Wednesday 11th May 2022 – 7.00pm at

Y Ganolfan Llwyngwriil

Present: Keith Carroll (KC) (Chairperson), Huw Davies (HD), Jane Lawrence (JL), Nicola Tabberer (NT) Jenny Warne (JW), Geraint Edwards (GE), David Griffiths (DG), Debbie Taylor-Bond (DTB) (Clerk), Ian Williams (IW) County Councillor - Louise Hughes

Apologies Received: Geraint Micah (GM), Francesca Pridding (FP). Jenny Warne (attended part of the meeting)

1.Election of representatives for 2022/23

Keith Carroll was elected as the new Chairman for 2022/23.

Proposed Geraint Edwards **Seconded** Ian Williams.

David Griffiths was elected as the Vice Chairman for 2022/23.

Proposed Geraint Edwards **Seconded** Ian Williams

Election to groups:

One Voice Wales - To be confirmed

Y Ganolfan – David Griffiths

Pig yr Allt – Geraint Edwards

North Wales Police – Ian Williams

2.Chairperson's Welcome: The Chairman welcomed all the elected Councillors and the members of the public attending the AGM. He expressed his thanks to the outgoing Councillors, the arrival of new Councillors to the Council and to Buddug Jones for the donation of fitness equipment for the playpark.

The Chairman stated we are all one group and elected to improve and represent the Llangelynnin Community.

The Chairman confirmed the acceptance of the signed Declaration of acceptance of Office papers from all Councillors in attendance. Councillor Francesca Pridding had presented her signed paper to the Clerk in advance of the meeting including confirming this acceptance via e-mail.

The Chairman confirmed that the contact details for all Councillors would be updated and made available to the public. This would include their names and address.

The Chairman proposed a review of meeting dates for the forthcoming year to support the 10 meetings of the Council. Previously, there have been no meetings held in August and April. After discussion it was agreed that for 2022/23 the months where the Council did not meet would be August and January. This would assist in the completion of paperwork at the end of the financial year as April is a generally an important month for the preparation of the Audit paperwork and the closing of the annual accounts.

Proposed Huw Davies **Seconded** Geraint Edwards

3.Approval of previous minutes (09.03.22): Minutes were agreed a true account and approved.

Proposed – Geraint Edwards **Second** – Huw Davies **Signed** – Keith Carroll

4.Matters arising from the previous meeting (09.03.22):

- Arrangements to close the HSBC account and now use the Natwest account need to be progressed. **Action** DTB to start the process to close the HSBC account and transfer all monies to the Natwest account which will be the account used by the Community Council for 2022/23.
- **Cod QR Historypoints** – A new plaque has been received. **Action** GE and KC to place new plaque on site.

5.Correspondence

- Defibrillator Machine in Llwyngwriil - replacement of cabinet. Alan Wilde had contacted the Council regarding the replacement of the Cabinet for the defibrillator. These were corroding and he has offered to include the Llwyngwriil unit when he replaces these with a composite plastic cabinet. This will include the opportunity for this to be erected free of charge saving £100 on the costs.
- Agreed. **Proposed** Huw Davies **Seconded** Ian Williams
- A request for permission to use the area of land in the Playpark for a party in the park to celebrate the Queens Jubilee on Sunday 5th June was received from Georgina O'Sullivan. The Councillors agreed that a lot of work had been undertaken in organising this event. This was supported by all Councillors. **Proposed** Geraint Edwards **Seconded** Huw Davies. **Action** DTB to write and inform Georgina and express the thanks of the Council. The letter should also note the need to ensure that any rubbish is removed at the end of the event.

- National Survey by Council Studies Audit Wales. Survey looking at Community Resilience offered by Gwynedd Council has been received. Responses received by 1st July. **Action** DTB to send round a copy of the survey.

6.Planning Applications - None received.

7.Financial

- **Financial Review and Audit arrangements for the 2021/22 accounts.**

- a) The end of year accounts for 2021/22 were presented. These were approved and signed by the Chairman and the Clerk.
- b) Cyngor Gwynedd Annual Return of the accounts 2021/22 were approved and signed ready for the Internal Audit by Gwynedd Council. The appointment of Gwynedd Council was confirmed as the internal auditor for the 2021/22 accounts and External Audit Wales on behalf of Auditor General Wales. Governance Statement for the annual return of the accounts were provided to all Councillors and these were approved **Proposed** Ian Williams **Seconded** Geraint Edwards.
- c) Precept. It was confirmed that receipt of the first instalment of the precept for 2022/23 had been received into the Natwest account.
- d) VAT refund claim – 2021/22. It was confirmed that the VAT refund claim form had been submitted.

- **Financial Information for 2022/23.**

- e) 2022/23 - Financial Review was provided based on anticipated income and expenditure. The anticipated income for 2022/23 does not cover all of the items the Council would like to support. It was proposed to use some of the balance brought forward from the previous year to assist in the funding of the increase in Clerks salary, donations to Y Ganolfan and the churchyard and the replacement defibrillator cabinet.
Proposed Ian Williams **Seconded** Geraint Edwards.
- f) Clerk's salary and expenses. An increase of 2.5% inflation to be added to the Clerks salary for 2022/23.
Proposed Ian Williams **Seconded** Geraint Edwards
- g) Donations and invoices. It was agreed to consider donations for the Y Ganolfan (£1,000) and the churchyard (£500.00) for the financial year 2022/23.
Proposed Ian Williams **Seconded** Geraint Edwards
- h) Insurance Policy 2022/23. It was agreed to accept the offer of a rolling three-year insurance policy with BHIB insurance saving a total of £106.89 on this year's quoted premium. The insurance costs would be £23.23 cheaper than last year.
Proposed Ian Williams **Seconded** Huw Davies

- **Financial Report.**

- i) Financial Review carried out.
- j) Financial Report for March identified a mis calculation which had missed out the £5.00 bank charges. A note was made of this on the form, and this was signed by the Chairman.

Receipts:

14th March 2022 Donation for playpark equipment **£4,000.00**

Payments:

22/3/22 Cheque 100824 - Grass Cutting footpaths..... **£259.20**
 23/3/22 Cheque 100822 - Electrical work to xmas tree..... **£ 89.21**
 28/3/22 Cheque 100823 - Playpark grass cutting **£1,080.00**

8.Representatives' Reports: None.

9.County Councillors: Cllr Louise Hughes. Louise has spoken to the Chief Executive regarding Friog Boundary Wall and she is arranging a site visit. Louise has reported Japanese knotweed as you approach in to the Llwyngwrl. The County Councillor Ward is now Arthog and Llangelynnin.

10.Any Other Business:

At this point David Griffiths left the meeting in case of a potential conflict of interest.

Notification of Personal interest form completed accordingly. Action DG

- a) **Quotes for grass cutting 2022 War Memorial.** Two quotes received for grass cutting. Quote from David Griffiths accepted. Proposed Huw Davies Seconded Geraint Edwards. **Action** DTB to send out letters to the successful and unsuccessful bidders.

David Griffiths returned to the meeting.

- b) The condition of the ramp to beach on the footpath by the Quakers Yard is still in a poor condition despite some work being undertaken. **Action** DTB to contact Gwynedd Council.
- c) Erection of New bench. New bench to be erected in Rhoslefain - **Action** GE/HD/KC

- d Condition of boundary retaining wall opposite Gwastadgoed. **Action** DTB to report to Gwynedd Highways.
- e Provision of double yellow lines near to the shop – check progress of order. **Action** DTB – contact Gwynedd Council
- f Weed spraying - **Action** DTB contact Gwynedd Council
- g Communications – Facebook page for the Community Council. David Griffiths proposed a review to look at the provision of a Facebook page to publicise the activities of the Council. To be discussed at next meeting.
- h Highways General – Proposal to ask Highways to attend and annual walk around the village to look at Highways issues. **Action** – DTB to contact Gwynedd Council
- i Friog Boundary Wall – Invitation to Network Rail to attend the next meeting in June. **Action** DTB to contact network rail.
- j Representation on the Governors Board for the new school. **Action** DTB to write to the Education Department to find out if we can send a representative
- k Regulations and advice on using Zoom/Teams at Council meetings. **Action** - DTB to make enquiries on the current guidance.
- l Community Council outcomes and objectives for 2022/23. Action – All Councillors to consider Council objectives to be discussed and agreed at the next meeting.

Date of Next Meeting: Wednesday 8.06.22 at 7.00pm - “Y Ganolfan” Llwyngwriil

Signed

Chairman **Date**