

Cyngor Cymuned Llangelynnin Community Council

Minutes of the AGM Community Council – Wednesday May 10th – 7.00pm at Y Ganolfan

Present: Keith Carroll (KC) (Chairman) David Griffiths (DG) (Vice Chairman), Huw Davies (HD) Geraint Edwards (GE) Geraint Micah (GM) Nicola Roberts (NR) Jane Lawrence (JL) Ian Williams (IW) Jenny Warne (JW) Louise Hughes (LH) County Councillor and Jane Jenkins (JJ)(Clerk)

1. **Chairperson's Welcome:** A warm welcome was extended to all. A reminder was given that we are bound by the Code of Conduct and our Standing Orders. Briefly mentioned that Francesca Pridding had resigned and KC expressed thanks for everything that Fran has done during her time on the Council. Glenda Edwards was thanked for her assistance to the Clerk and getting everything back in order. It was noted that during KC's time as Chair, he had seen 3 clerks, 3 prime ministers and 2 sovereigns, so he was hoping for a quieter year ahead.

Election of New Chair – GE proposed David Griffiths. Seconded by JW. **DG accepted** and took control of the Chair in order to continue the meeting.

Election of Vice Chair – KC proposed Geraint Edwards. Seconded by JW. **GE accepted.**

Election of Council Representatives: (Full agreement by all present as to who was elected)

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|------------------------------------|---|
| a. One Voice Wales – Keith Carroll | b. Y Ganolfan Committee – David Griffiths |
| b. Pig yr Allt – Geraint Edwards | d. North Wales Police – Ian Williams |

2. **Apologies Received:** None received.

2.1 Registration of Interest: None received

3. **Approval of previous minutes:** Previous meeting's minutes (12/04/23) approved as a true account.
Proposed – GE **Second** – KC **Signed** – DG

4. **Matters arising from the previous meeting:**

a) **Churchyard Accounts:** JJ explained briefly which is that it is believed (although there is no actual case law) that the provisions of the Local Government Act 1894 are overridden by the provisions of the Localism Act 2011 and newer Local Government Act 1972 whereby donations can be made if a public benefit is achieved and on the basis that a churchyard is a valuable public space. NALC advises the Governments current view is no further requirement for legislation on the basis that the restrictions of the 1894 Act **do not** override the provisions of the later Act.

5. **Correspondence**

a) **ROSPA** A letter notifying of annual inspection has been received. JJ confirmed she had notified ROSPA of the additional equipment in the play park.

b) **Notification of External Audit** – JJ advising this has been received and we are subject to a full audit this year. JJ advised of issues with HMRC (PAYE) and IRPW in the 2022/23 year that the auditor may require further information on.

c) **Miscellaneous** –

- **Friog Wall** – JJ advised of email from Gwynedd Council stating further meetings are scheduled relating to this matter and an update would be provided.. LH advised that she had attended the Cambrian Line Railway Liaison Committee meeting and had made a formal request for an inspection of the wall but there was no further news on this subject. It was therefore decided that the next step should be the Ombudsman and the relevant governing body for Network

Rail in order to try and get this matter resolved. LH to find out who the regulating body is for Network Rail and pass details to JJ in order that she can make the relevant referrals.

- **Cronfa Cymunedau Eryri Communities Fund 2023-24** – JW had requested that the email be highlighted at the meeting as it could be of interest to local groups. All agreed that it should be placed on our notice boards in the village and in Rhoslefain.
- **Email from Pistyll Community Council** GE explained what was being requested here and whilst it did not necessarily apply directly to us, we did have a bi-lingual policy and maybe should offer support in principle to them. If they required us to do anything further then it could be discussed as and when it arose. JJ to respond to the email.
- **Fairbourne First Responders** – JJ reported that Mike Senior had responded and had confirmed that upon checking records, he had discovered that the order in question had been placed in their name (hence the invoice to them) and Alan Wilde had then invoiced the Council. He had no idea why and could only offer his apologies for the error and the fact we had lost our VAT reclaim. It was agreed that Mike would be invited to the next meeting so that a course of action could be agreed when further equipment for the defibrillators was required. JJ to contact Mike Senior.
- **Carnival** – Most were aware this had been cancelled for 2023 but JJ had received a request from Hannah Johns asking for official clarification from us as the understanding of everyone involved had been that it was a Community Council backed event. JJ explained she had already addressed the situation informally based on Minutes to hand and all Councillors were in agreement that whilst they supported the idea of a Carnival that was all it was. They had definitely not agreed to back a sub-committee or working group, the issue had only ever been touched upon briefly under Any Other Business. JJ to respond to Hannah Johns.

6. Planning Applications: None

7. Financial Matters:

a)Financial Report for 31/03/23 to 21/04/23 Agreed as a true account and approved.

Proposed – GE **Second** IW– **Signed** – DG

b)Accounts Ledger, Annual Return 2022-23, Cash Book, Cash Reconciliation & Annual Report.–

Viewed and approved by all. Annual Report could now be published on website and internal audit documentation submitted. **Proposed** IW **Second** JW. **Annual Returned Signed** DG

c) Precept – JJ confirmed Remittance Advice received but as no online banking uncertain as to exact date it was paid in.

d)Clerks Pay & Expenses – JJ provided Pay Statement and Income Tax Statement -both agreed. DG signed Pay Statement as correct, and authorised payment.

e)Renewal of Insurance Policy –JJ confirmed renewal had been received and checked and was in order. Noted a £25 Admin Fee but otherwise the same. This will be year 2 of the 3-year policy.

f)VAT Refund Claim – JJ confirmed this has been completed and submitted and was for £1300.

g)Invoices to pay – as above at d) and payment for insurance renewal. No other invoices.

h)Donations Policy – All Councillors were presented with an amended version which was approved. Signed by DG.

i) **Training Policy** – JJ explained it was a requirement to have this and it had been requested in the external audit documents. JJ had drafted a basic training policy which was approved by all and dated.

j) **Clerks Employment Contract** – This was now amended to reflect the change to pay and expenses and JJ and DG signed.

8. Representatives' Reports: LH and JW had attended the meeting regarding Tywyn Hospital ward closure. It had been emphasised that it was a temporary closure and it was hoped would reopen in August. They were now interviewing staff. Meetings with Betsi Cadwallar were scheduled for every two weeks. They were hoping to recruit a husband and wife team from Bangor. He was an ENT Consultant and she was a GP. Insufficient housing in Tywyn was a major factor for people relocating and was being looked into.

9. County Councillors: LH firstly apologised for recent public events which had involved her. Other issues were:

- An increase in calls and correspondence regarding the Council Tax increase to 150% for second homes.
- LH had attended an area forum where there had been discussions on the number of police officers or rather the lack of them. There was to be an increase of police presence in Tywyn but in respect of rural crime no increase in police presence was agreed.
- Trawsfynydd – questions over what is actually happening there - Is to be taken down and the area levelled> Rumour is that there is a mini transformer in place? LH has been unable to establish the exact position.
- 20 mph speed limits – signs were already going up. It is unclear how this can be policed effectively and whilst a consultation has been offered, a decision to reduce the speed limit has already been decided.
- LH advised that she had enquired as to whether anyone would cover her during her one month suspension and had been informed no. She will not be attending the June meeting.

10. Any Other Business:

Before moving on to AOB, DG highlighted accusations that decisions had been made under AOB when they should not have. It was agreed by all after discussing that they wanted AOB to remain but that matters requiring thought and decision should be scheduled on the next Agenda, the exception being only if a matter was time critical. All agreed that the use of "in principle" and "without prejudice" should form part of discussions so there can be no misunderstanding in future as has been the case with the Carnival.

- JW raised the issue of Llechwedd (Ffordd y Coleg) and the boundary wall which is falling down potentially into the road. JJ was requested to contact Adrian Williams of Gwynedd Council.
- DG and JW raised the issue of the road up to Nant Barn (opposite Sunbeach) which had water running down from a high level but also water around the junction with the A493. Algae was appearing on the road causing it to be extremely slippery and in winter the water was freezing. All agreed this issue should also be raised by JJ with Adrian Williams of Gwynedd Council.
- FPs letter of resignation was read out, the contents noted. JJ to make contact with the Returning Officer at Gwynedd who will issue a notice of Vacancy to be displayed publicly and advertised.
- IW thanked Keith for his hard work as Chair throughout the last year.
- JJ to make further enquiries of Nat West re online banking.
- JJ to contact Clive regarding areas of grass that have somehow been overlooked and not cut.

Meeting concluded.

Date of Next Meeting: AGM Wednesday 14th June at 7.00pm - "Y Ganolfan" Llwyngwril

Signed

Chairman **Date**