

Cyngor Cymuned Llangelynnin Community Council

Minutes of the Community Council's AGM held on 10.05.17 – 7.00pm at "Y Ganolfan"

Present: Geraint Edwards (Chairperson), Dylan Thomas, Huw Davies, Keith Carroll, Kevin Goodchild, Glenda Edwards (Clerk).

1. **Apologies Received:** Ian Williams, Geraint Micah.

2. **Chairperson's Welcome:** A warm welcome was extended to all to the AGM meeting, when new roles for 2017-18 were discussed.

Chairman: Geraint Edwards agreed to be Chairman for another year.

Vice-Chair: Ian Williams → (Clerk to contact Ian to confirm he has no objection).

Representatives: **One Voice Wales** → Dylan Thomas and Kevin Goodchild. **Pig yr Allt** → Geraint Edwards.

Police → Ian Williams (Ian had agreed to this prior to the meeting).

Craig y Deryn School Governors → decide on this role when new members have been co-opted.

3. **Approval of previous minutes (08.03.17):** Previous meeting's minutes were agreed a true account and approved.
Proposed – Keith Carroll **Second** – Huw Davies **Signed** – Geraint Edwards.

4. **Matters arising from the previous meeting (08.03.17):**

a) **Result of Uncontested Election – 04.05.17**

- Notice was received by the Returning Officer of Gwynedd Council declaring the persons who were elected as Community Councillors as a result of an uncontested election – (information and details have been on public display).
- Notice was also received declaring that Louise Hughes had been elected as County Councillor for the Llangelynnin electoral division, as a result of an uncontested election.
- As there are three vacant seats following this uncontested election, it will be necessary to co-opt three new members, therefore, a public notice of the intention to co-opt **"Notice of Co-Option"** will be displayed in Llwyngwriil, Rhoslefain and on the community council's website.

b) **"Declaration of Acceptance of Office"** was signed by the seven (unopposed) elected members.

c) **Community Matters** – no response from Gwynedd Council to the observations submitted in March
Resolution → re-submit observations to Penarlâg and Caernarfon.

d) **Noticeboard in Llwyngwriil** – two quotes received.

Resolution → ask Paul Cruickshank to do the work. Contact Mark O'Dea to thank him for submitting his quote.

5. **Correspondence:**

a) CAB: thank you letter received – for the donation of £25.00.

b) Young Farmers (Meirionnydd) – thank you letter received – for the donation of £25.00.

c) ROSPA: Llwyngwriil play park inspection arranged for June 2017.

d) Gwynedd Council: notice confirming that the sum of £233.14 has been allocated for the maintenance of public rights of way (categories 1 + 2) in Llangelynnin parish for the year 2017-18.

e) Snowdonia National Park – invitation for representatives of the Community Council to attend their meeting in Coed y Brenin, Dolgellau on the 13.06.17 or Neuadd Dyfi, Aberdovey on the 19.06.17 at 6.30pm.

f) Wales & West Utilities – offering to attend local community centres to raise awareness of carbon monoxide and other services they can provide

Resolution → inform them that there is no "mains gas" in the village and see if they're still interested to attend.

g) Correspondence from Karen Shellis was noted in the meeting.

6. Planning Applications:

- a) **Application: NP5/69/337B** – Land adjacent to Maes Lledfan, Rhoslefain – erection of stables and formation of new access and yard
→ **no observations to be submitted to Snowdonia National Park.**
- b) **Application: NP5/69/LU394A** – Wendy’s, Llwyngwriil – Application Certificate of Lawful Use (Existing Use) for use of property as dwelling
Snowdonia National Park requires personal information by individual Councillors regarding the use of the land over the last ten years.

7. Financial Report: Financial review undertaken.

Financial Report for March and April 2017 was agreed a true account and approved.

Proposed – Kevin Goodchild **Second** – Huw Davies **Signed** – Geraint Edwards.

- a) Precept received (for 6 months) = **£3,900.00**
- b) VAT refund claim for 2016-17 has been prepared - to be sent to HMRC = **£241.30**
- c) AON – notice that the insurance policy of the Community Council to be renewed by 01.06.17
Resolution → all in agreement to renew the insurance policy with AON, and cheque to be sent = **£843.06**
- d) Y Ganolfan – rent due to be paid – cheque to be sent to Y Ganolfan committee = **£100.00**
- e) Invoice received for completing the internal audit (2015-16) = **£69.00**. Cheque to be sent to J D Roberts.
- f) Invoice received from Paul Cruickshank – for the materials ordered to build the new noticeboard = **£329.65**
- g) Clerk’s wages and expenses reviewed:

❖ **Geraint Edwards voiced a personal interest and completed the “Notification of Personal Interest” form, and did not take part in the discussion nor the resolution of this review.**

Members discussed and all agreed to offer an increase of 2.5% on the clerk’s current wages and expenses:

Resolution → Wages = £800.00 Translation = £100.00 Expenses = £200.00

Pay rise of 2.5% on the wages and expenses (£27.50) = **£1,127.50**

PAYE (20% of wages) to be paid to HMRC = **£185.50**

Wages and PAYE to be paid biannually, and to be reviewed annually.

Proposed: Kevin Goodchild **Seconded:** Huw Davies.

Community Council Accounts – 2016-17:

- a) Financial Accounts Ledger for the year ended 31.03.17 was agreed a true account and approved
Proposed: Kevin Goodchild **Seconded:** Huw Davies **Signed:** Geraint Edwards.
- b) Annual Return for 2016-17 prepared for the Internal Audit on the 31.05.17.
- c) Annual Governance Statement (Part 1 + 2) completed with the members.
- d) Mr J D Roberts already appointed to inspect the Community Council’s accounts (meeting dated 11.05.16).
- e) BDO appointed to undertake the external audit on behalf of the Auditor General for Wales on the 03.07.17.
- f) Notice of Elector’s Rights to be publically displayed in Llwyngwriil, Rhoslefain and on the Community Council’s website between 22.5.17 – 04.06.17.

8. Representatives’ Reports: None

9. County Councillors: Did not attend

10. Any Other Business:

- a) Keith Carroll to represent the Community Council in Buckingham Palace on the 16.05.17.
- b) Councillors agreed to meet to tidy-up the play park in Llwyngwriil on Wednesday, 17.05.17 at 6.30pm.
- c) Geraint Micah has carried out maintenance work on the footpaths a month earlier than scheduled.

Date of Next Meeting: Wednesday 14.06.17 – 7.00pm at “Y Ganolfan”, Llwyngwriil

Signed

Chairman **Date:**