

# Cyngor Cymuned Llangelynnin Community Council

## Minutes of the Annual General Meeting – Wednesday 12.05.21 – 7.00pm at Y Ganolfan Llwyngwriil

**Present:** Dylan Thomas, Ian Williams, Geraint Edwards, Geraint Micah, David Griffiths, John Griffiths, Jenny Warne, Keith Carroll, Kevin Goodchild, Louise Hughes (County Councillor), Glenda Edwards (Clerk)

1. **Apologies Received:** Huw Davies

2. **Chairperson's Welcome:**

A warm welcome was extended to all to the meeting, when new roles for 2021-22 were discussed.

**New Chairman:** Kevin Goodchild → Propose: Geraint Edwards Second: Ian Williams

**New Vice-Chair:** Keith Carroll → Propose: Geraint Edwards Second: Dylan Thomas.

**Representatives: One Voice Wales:** Dylan Thomas and Kevin Goodchild. **Pig yr Allt Committee:** Geraint Edwards.

**Police:** Ian Williams. **Y Ganolfan Committee:** David Griffiths.

3. **Approval of previous minutes:** Minutes from 09.12.20's meeting were agreed a true account and approved.

**Proposed** – Geraint Edwards **Second** – Jenny Warne

Minutes from 31.03.21's meeting were agreed a true account and approved.

**Proposed** – Geraint Edwards **Second** – Ian Williams.

4. **Matters arising from the previous meeting:**

a) **Proposed Double Yellow Lines on main road near Maes y Crynwyr, Llwyngwriil**

Traffic and Projects Service Manager agreed to extend the consultation period until the community council could meet to discuss this proposed plan.

**Decision** → inform Gwynedd Council's Environment Department that the Community Council's the community council members did not see the need for double yellow lines at this site, as the road is wide enough, therefore, they were all against the proposal to put double yellow lines at this site.

**Llangelynnin Community Council's unanimous decision was to object this proposal.**

5. **Correspondence:**

a) **Playsafe/ROSPA** – play park inspection will take place sometime in June 2021.

b) **Works Programme for April + May 2021** for Rhoslefain and Llwyngwriil - information from Gwynedd Council.

c) **Internal Audit – 31.03.20:** Gwynedd Council's Internal Audit Department have agreed to carry out the audit again this year, therefore, appointment letter to be sent for them to sign and return.

d) **Llwyngwriil Public Toilets** – no change to the current agreement – keep the toilets open for 2021-22.

e) **Quakers Burial Ground, Llwyngwriil** – letter received from the Quakers foundation, offering to pay for the grass cutting contract for this year 2021-22

**Decision** → reply to thank them for the offer and forward Geraint Micah's details on to them.

f) **Parking near the play park in Llwyngwriil** – letter received from a member of the community expressing their concerns that cars parked near the play park entrance are causing problems for children when exiting the play park and wanting to cross the road.

**Decision** → ask Gwynedd Council for a site visit from their Safety Officer and advice regarding the situation.

- g) **Job Vacancy:** resignation letter from the Clerk – (6 months’ notice)  
**Decision** → put job advert on the Noticeboard in Llwyngwril, Rhoslefain and Community Council Website.
- h) **Wendy’s footpath:** (11.04.21) e-mail received from Mr Nick Ward informing the community council that he has submitted an application for a modification order to Gwynedd Council to add Wendy’s footpath to the Definitive Map and Statement for Gwynedd and would like the Community Council to support his application.  
**Decision** → send reply to Mr Ward → the Community Council will not be supporting his application.

## 6. Planning Applications – Snowdonia National Park Authority:

- a) **NP5/69/410** - Pentre’ Bach, Llwyngwril – Construction of workshop/store → no comments/objections.  
b) **NP5/69/15H** - Brynllwyn, Rhoslefain - erection of an agricultural building → no comments/objections.  
c) **NP5/69/113J** – Llanfendigaid Hall, Rhoslefain → no comments/objections.  
d) **NP5/69/41D** – Land opposite Quakers’ burial ground, Llwyngwril – Retrospective application for the use of land for the permanent stationing of one touring caravan for use as holiday accommodation  
**Decision** → the members unanimously agreed to **OBJECT** this retrospective application – letter to be sent to SNP with reasons. The Community Council received several letters from members of the community objecting this application as well.  
e) **\*NP5/69/354C** - Maes y Crynwyr, Llwyngwril – Retrospective application for grey cladding on side of garage → no comments/objections.  
f) **\*NP5/69/394E** – Wendy’s, Llwyngwril – new dwelling and associated parking and patio areas → no comments/objections.  
g) **\*NP5/69/932B** - Llwyn Du, Llwyngwril –Erection of two storey dwelling → no comments/objections  
\*These three applications were received during the last lockdown period – therefore the details were e- mailed to all the community council members for their comment and objections – none were received.

## 7. Financial Report: Financial Review carried out.

### Community Council Accounts – 2020-21:

- Financial Accounts Ledger for the year ended 31.03.21 was agreed a true account and approved  
**Proposed** – Ian Williams **Second** – Jenny Warne **Signed** – Kevin Goodchild
  - Annual Return for 2020-21 prepared for the Internal Audit on the 27.05.2021.
  - Gwynedd Council’s Internal Auditing Unit appointed (14.03.21) to carry out the internal audit.
- a) Precept received – 27.04.21 - (for 6 months) = **£4,900.00**  
b) Refund received from Gwynedd Council for grass cutting contract for 2020/21 = **£200.00**  
c) VAT refund claim for 2020-21 has been prepared and sent to HMRC = **£245.80.**  
d) **BHIB**– insurance policy reviewed, to be renewed by 01.06.21  
**Resolution** → renew the insurance policy with BHIB = **£793.69.**  
**Propose:** Geraint Edwards **Second:** David Griffiths.  
e) **Community Council’s Assets Register** – annual review carried out – for insurance purpose.  
f) **Community Council’s Risk Assessment Register** – annual review carried out.  
g) **Review Donations Policy** → no change = Y Ganolfan £1,000.00, Air Ambulance £250.00, Llangelynnin Churchyards = £500.00 – usually given at February’s meeting. Other donations = £250.00  
h) Meirionnydd Young Farmers → application for financial support – all members agree to donate £25.00  
i) Hope House → application for financial support – all members agree to donate £25.00  
j) **Propose:** Geraint Edwards **Second:** Keith Carroll.

- k) Clerk's wages and expenses reviewed:
- ❖ **Geraint Edwards voiced a personal interest and completed the "Notification of Personal Interest" form, he did not take part in the discussion nor the resolution of this review.**
- Members discussed and all agreed to an increase of 2.5% on the clerk's current wages:
- Resolution** → Wages = £1,197.70 x 2 / Expenses = £225.00 x 2 / Increase of 2.5% = £29.92 x 2 = **£1,452.62 x 2**.  
Clerk's wages and expenses to be paid biannually - May and November 2021,  
and to be reviewed annually.
- l) **Independent Remuneration Panel for Wales** - Council members considered each determination in the IRPW's final report – February 2021.
- Decision** → all members agreed to adopt Determination Number 45 → reimbursements of travelling costs. All members decided to "opt out" of receiving an allowance of £150 in respect of the financial year ending 31.03.2022, and gave proper notice to the Clerk.

8. **Representatives' Reports:** None

9. **County Councillors:**

Report received by Louise Hughes. Mr Dafydd Gibbard is Gwynedd Council's new CEO.

10. **Any Other Business:**

- a) **War Memorial:** Keith Carroll offered to have a go at cleaning the lettering on the War Memorial.
- b) **Damage to the play park wall:** John Griffiths offered to have a word with the owner of the land next to the park, and report back at the next meeting.
- c) **Quaker's Footpath:** Geraint Edwards suggested that the Community Council apply to Gwynedd Council for a Modification Order for this footpath to be added to the Definitive Map and Statement for Gwynedd  
**Decision** → all members agreed with this suggestion → clerk to complete the relevant forms for this application to be submitted to Gwynedd Council's Rights of Way Unit.
- d) **Blocked access to the beach near Sunbeach Caravan Park, Llwyngwriol:** Geraint Micah enquired whether the Community Council had received any feed-back from Gwynedd Council regarding this footpath?  
**Decision** → contact Gwynedd Council for an update regarding the situation, and remind them that the owners of Sunbeach Caravan Park have blocked this path/road down to the beach.
- e) **Llwyngwriol Car Parks:** Gwynedd Council said they would paint white lines/parking bays in both car parks in Llwyngwriol to create more parking spaces in the village – this work has still not been done  
**Decision** → contact Gwynedd Council again to remind them.

**Date of Next Meeting: Wednesday 09.06.21 at 7.00pm - "Y Ganolfan" Llwyngwriol**

**Signed**

**Chairman .....** **Date: 09.06.2021**