

# Cyngor Cymuned Llangelynnin Community Council

## Minutes of the Community Council Meeting held on 14.06.17 – 7.00pm at “Y Ganolfan”

**Present:** Geraint Edwards (Chairperson), Dylan Thomas, Huw Davies, Ian Williams, Keith Carroll, Kevin Goodchild, Glenda Edwards (Clerk).

1. **Chairperson’s Welcome:** A warm welcome was extended to all to the meeting.
2. **Apologies Received:** Geraint Micah.
3. **Approval of previous minutes (10.05.17):** Previous meeting’s minutes were agreed a true account and approved.  
**Proposed** – Kevin Goodchild    **Seconded** – Keith Carroll    **Signed** – Geraint Edwards.
4. **Matters arising from the previous meeting (10.05.17):**
  - a) Ian Williams confirmed he had no objection to being elected Vice-Chairman for the year 2017-18.
  - b) Members discussed co-opting three new members → further discussion at the next meeting.
  - c) **Community Matters – Gwynedd Council:** members were disappointed that no replies were received from Gwynedd Council regarding the latest issues reported to them  
**Resolution** → send another letter, with copy to the head of Department and to the Chief Executive.
5. **Correspondence:**
  - a) **Y Ganolfan** – receipt for £100.00 – rent of Y Ganolfan for 10 meetings in 2017-18.
  - b) **AON** – confirmation received that insurance policy has been renewed with effect from 01.06.17.
  - c) **Dail Dysynni** – request for a financial contribution  
**Resolution** → all agree to support this application: **£50.00. Proposed:** Ian Williams    **Seconded:** Dylan Thomas.
  - d) **One Voice Wales:** Agenda for next meeting – 21.06.17 and Minutes of the previous meeting received. Confirmation that payment for membership of One Voice Wales for 2017-18 has been received.
  - e) **Model Local Resolution Protocol for Community and Town Councils** - the Public Service Ombudsman has agreed to the principle of referring some complaints against Members back to Community and Town Councils for a local resolution  
**Resolution** → adopt the Model Protocol that has been prepared by One Voice Wales  
**Proposed:** Huw Davies    **Seconded:** Keith Carroll.
  - f) **Gwynedd Council** – Works Programme for June received.
  - g) **Gwynedd Council – Liz Haynes,** reported receiving a complaint regarding Japanese Knotweed in Llwyngwrl  
**Resolution** → try to get more information from Snowdonia National Park regarding grants available to treat invasive species.
6. **Planning Applications:**
  - a) **Application: NP5/69/390B – Llabwst Farm, Rhoslefain** – conversion of disused agricultural building into holiday let unit (revised scheme) including conversion of pig sty to bicycle storage  
→ no observations to be submitted to Snowdonia National Park by the Community Council.
7. **Financial Report:** Financial review undertaken.  
Financial Report for June 2017 was agreed a true account and approved.  
**Proposed** – Ian Williams    **Seconded** – Huw Davies    **Signed** – Geraint Edwards.
  1. **Annual Audit 2016-17**
    - a) Internal Audit completed by Mr R D Roberts on the 31.05.17 – no comments noted.
    - b) Annual Return for the year ending 31.03.17 certified by the Clerk.

- c) Annual Return presented to the Community Council for consideration and approval.
- d) Annual Return signed by the Chairman, to be forwarded to the external auditors – BDO → 03.07.17.

- 2. VAT repayment for 2016-17 received from HMRC = **£241.30**.
- 3. HMRC – PAYE due = **£185.50**.
- 4. Invoice from Gwynedd Council for **£2,000.00** – Community Council’s contribution for 2017-18 to keep public toilets open in Llwyngwrl → cheque to be sent to Gwynedd Council.
- 5. Bank Mandate – HSBC – needs to be reviewed due to members leaving  
**Resolution** → update the present mandate to name the members who can sign cheques = Huw Davies, Geraint Edwards, Ian Williams, Kevin Goodchild, Keith Carroll and Glenda Edwards.

8. **Representatives’ Reports:** None.

9. **County Councillors:** Did not attend.

10. **Any Other Business:**

- a) Keith Carroll reported that he’d had a lovely day when he attended the Queen’s Garden Party at Buckingham Palace recently.
- b) Play Park, Llwyngwrl: complaints received regarding Japanese Knotweed and moles in the Play Park  
**Resolution** → Geraint Micah not present at the meeting but as he has a licence to treat Japanese Knotweed, everybody in agreement to ask him to treat this and deal with the moles, as previously. Ask his advice as to whether the play park should be closed to carry out this work.  
**Proposed:** Huw Davies    **Seconded:** Kevin Goodchild.
- c) **Network Rail – Quaker’s Crossing , Llwyngwrl**
  - Complaints received regarding weed overgrowth on the side of the track, obstructing visibility, on crossing the track
  - Complaints regarding the anti-slip surface of the raised timber crossing here is loose and needs urgent attention  
**Resolution** → contact Network Rail to bring these issues to their attention.

**Community Matters – Gwynedd Council**

- d) **Public Toilets** – complaints were received regarding the grassed area around the public toilets needs cutting  
**Resolution** → letter to be sent to Gwynedd Council regarding this, and enquire whether the grass cutting around the public toilets is included in the maintenance contract the Community Council have with Gwynedd Council.
- e) Complaints received regarding weeds near the old Post Office in Llwyngwrl → this work is usually done annually by Gwynedd Council.
- f) Damaged wall near Prys gau Uchaf , Llwyngwrl – stones from the damaged wall have fallen into the main road  
**Resolution** → letter to be sent to Gwynedd Council to bring this issue to their attention.

**Date of Next Meeting: Wednesday 12.07.17 – 7.00pm at “Y Ganolfan”, Llwyngwrl**

**Signed**

**Chairman** ..... **Date** .....