

**CYNGOR CYMUNED**  
**LLANGELYNNIN**  
**COMMUNITY COUNCIL**



**ANNUAL REPORT 2023/24**

May 2024

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### **CHAIRMAN'S END OF YEAR REPORT**

**2023/2024** started with fully elected Council members from the 2022 elections. Unfortunately, one member handed in their resignation during this year which meant an opportunity arose to advertise and coopt a new member. We look forward to working with Meg Griffiths whose family have very strong ties in the village. She has shown a keen interest in the Council and our work and has expressed an interest in learning more on how to be a member of the Community Council.

Our Clerk (who we are incredibly grateful of) has been working tirelessly over the past year, alongside Glenda (our previous Clerk from several years ago, who we are also very grateful of) to keep everything in check, responding to emails as well as following up on Council issues. Both the 2021/22 (basic) and 2022/23 (full) audits have been signed off which proved more difficult than anticipated having had three different clerks in quick succession and the 2023/24 (basic) audit is prepared and ready for submission.

Once again, this year all Councillors waived their right to the annual allowance which shows their commitment to the community and their willingness to give their time to the community for free. During this last year we have arranged for the river to be diverted to enable walking access to both locals and visitors which Gwynedd Council have supported with a financial donation; we have met with various representatives from organisations such as Gwynedd Council, Network Rail and Welsh Water, as well as assisting with preparing the river and its bank for the annual Llwyngwril Duck Race as well as the event itself, and of course obtaining and decorating the Christmas trees in Llwyngwril and Rhoslefain.

The Community Council remains committed to resolving the issue of the retaining wall on the A493 Llwyngwril to Friog road but are waiting for clarification from Gwynedd Council who seem to be dragging their feet on the matter.

We are also currently working on having an old beach access reinstated to the east of the village on an unclassified road that has been developed on and hope this can be resolved and reinstated in the future.

This year we discussed in depth the precept and concluded that we are in a stable situation which ultimately meant we could hold off raising the precept for another year, knowing that in the current climate things are not the easiest and that any small saving would be appreciated within the community.

The Council has also been able to help the former Llwyngwriol Environmental Group by taking on the task of eliminating Japanese Knotweed within the village working alongside the groups sole remaining member, Cath Severn.

A fundraising group has recently been set up with the focus of providing the community with more accessible defibrillators as well as providing the means to keep these vital pieces of equipment in working order. Fairbourne Community First Responders have kindly donated a IPAD defibrillator, and we are currently fundraising for a box and pole/electrical supply to be placed at the Friog end of the village. It is anticipated that with sufficient fundraising further units can be provided for the community in the future.

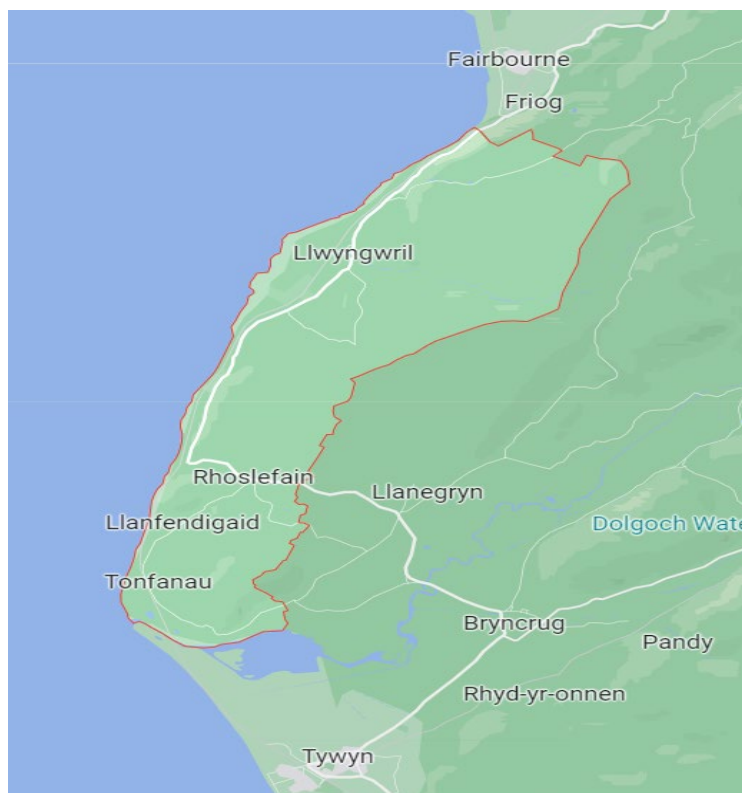
There is also a recently started Facebook page which we hope to use over the coming year to provide the community with more of an insight into what we as the Council do as well as providing them with up-to-date information.

Hopefully we will continue to provide the community with the level of service you would expect in the 2024/25 year and can continue to make Llangelynnin a better community.

**David Griffiths - Chairman of Llangelynnin Community Council**

**Date 1<sup>st</sup> May 2024**

## 1. Llangelynnin - Our Area and Community Council Annual Report



### LLANGELYNNIN

Area covered by Llangelynnin Community Council.

Llangelynnin falls within the Snowdonia National Park and has a population of 562 on its Electoral Register (May 2022) with the community ward covering Rhoslefain and Llwngwrl.

## Community Council Annual Report 2023/24

In February 2021 the Community Council was advised of the introduction of a new duty under the Local Government and Democracy (Wales) Act, to produce an annual report as soon as practicable after the 1st of April 2022 and annually thereafter.

There is no template for a community council annual report as the format and level of detail is expected to reflect the size and scope of council activity. However, the overarching purpose of the report is to provide the Community Council with an opportunity to detail its governance and financial arrangements, and demonstrate the work undertaken to both address any local concerns and improve the local area.

This is the third Annual Report for Llangelynnin Community Council, which covers the financial year 2023/24.

## 2. Councillors and sub committees

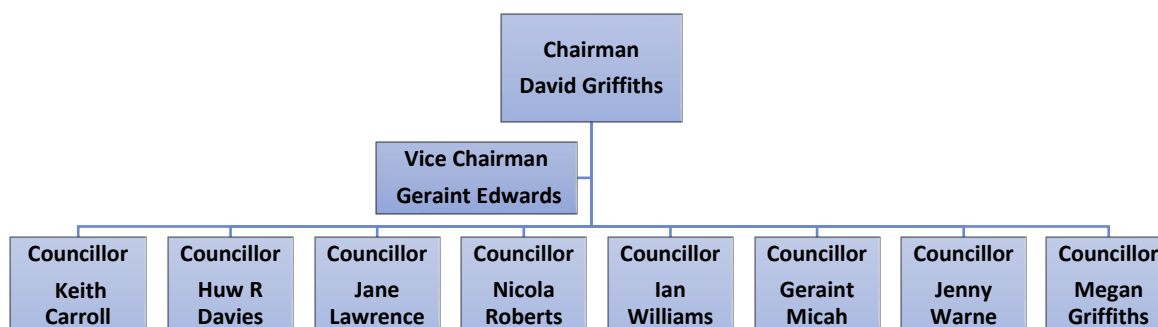
Llangelynnin Community Council has ten elected members who hold ten formal meetings a year. The meetings take place on the second Wednesday of the month except for January and August when there are no meetings.

A Chair and Vice-chair are elected each year at the Annual General Meeting in May. Community Councillors are elected every five years. The next election will be in 2027. The present Councillors are members of the Community Council until May 2027.

The County Councillor for the ward is invited to attend every meeting.

### 2.1 Our Councillors in 2023/24

During 2023/24 the elected members comprised: - further details on page 12



**County Councillor for Llangelynnin** - Mrs Louise Hughes - [louisehughes1962@yahoo.com](mailto:louisehughes1962@yahoo.com)  
**Tel: 01654 711 051**

**Clerk to the Council** - February 2023 to date – Jane Jenkins.

### 2.2 Meetings in 2023/24

In 2023/24, there were eleven formal meetings held on the following dates: -

April – 12.04.23	May – 10.05.23	June – 14.06.23	July – 12.07.23
August – no meeting	September – 13.09.23	October – 11.10.23	November – 08.11.23
December – 13.12.23	January – 10.01.24	February – 14.02.24	March – 13.03.24

Minutes of the meetings held were made available on the internal and external notice boards at Y Ganolfan and on the Llangelynnin Community Council website.

### 2.3 Sub committees

There were no sub committees held during 2023/24.

However, the Community Council maintains links with a few groups including:

- The Community First Responders - Llwyngwrl / Fairbourne / Friog / Arthog.
- Y Ganolfan Committee.

### **3. Key contact and information**

The key contact for the Community Council is


**Clerk— Mrs Jane Jenkins**

**2 Tal y Bont**

**Dolgellau**

**Gwynedd**

**LL40 1UA**

 - **Mobile: 07480 828 166**

 - [clerc@cyngor-llangelynnin-council.org.uk](mailto:clerc@cyngor-llangelynnin-council.org.uk)

**Website – Homepage Llangelynnin Community Council**

The minutes of the meetings are displayed on the external and internal notices boards at Y Ganolfan and on the Llangelynnin Community Council Website.

Dates of meetings are displayed on the internal and external noticeboard at Y Ganolfan and the noticeboard in Rhoslefain.

### **4. Governance and Compliance**

Llangelynnin Community Council has several policies to support the governance of the Council which are updated and/or reviewed annually.

Code of Conduct for Members

Standing Orders

Financial Regulations

Environmental Policy

Donations Policy

GDPR – Data Protection

Asset Register

Risk Assessment Register

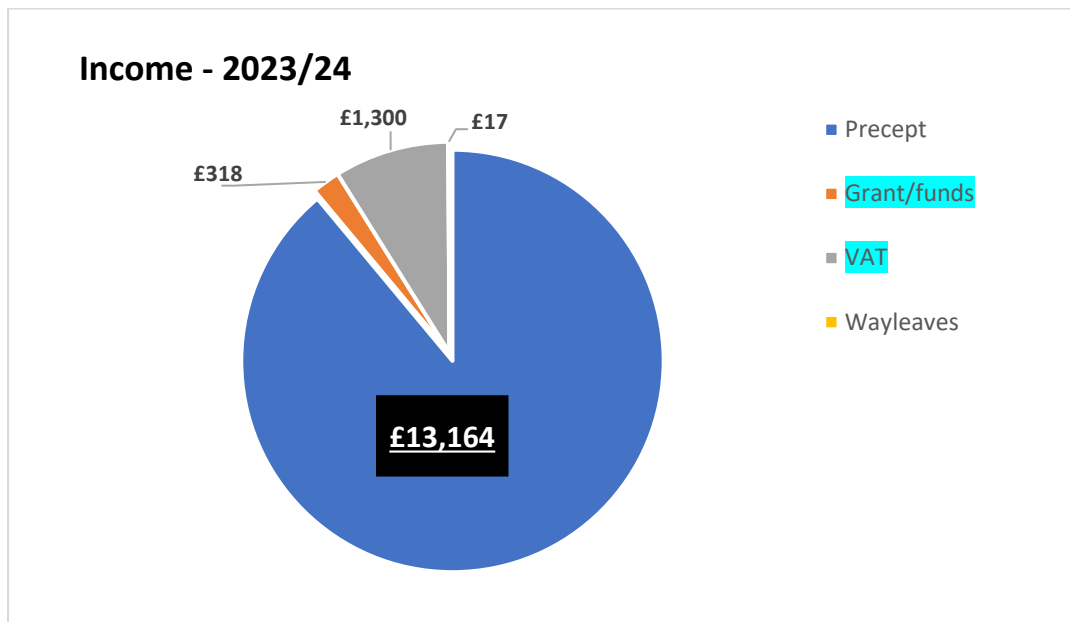
Training Policy

Language Policy

COVID Policy

## 5. Our finances and how we spend the annual Precept

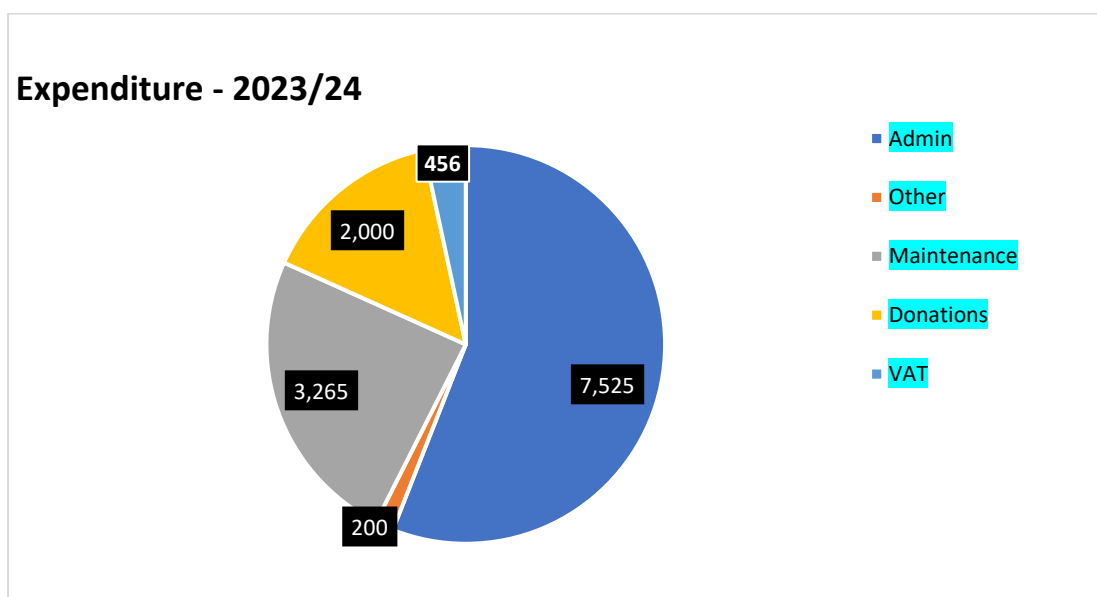
5.1 **Income** - The total income received in 2023/24 was **£14799.22**  
£318 was grants and fundraising.



5.2 **Expenditure** – In 2023/24 the total expenditure was **£13,446.97**.

The administration and the running costs for the Community Council form part of the highest spend in the year and includes insurances, audit payments, clerk's expenses and wages, licences and membership of the One Voice Wales and SARPA.

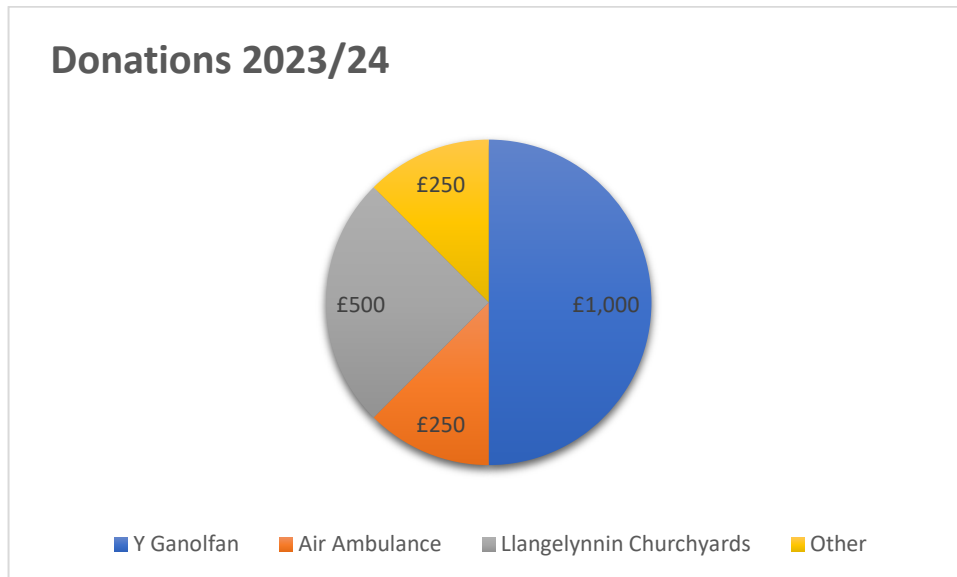
The second largest area of spend relates to maintenance works and this includes grass cutting of the War Memorial, public footpaths, and the playpark, replacing benches, maintaining defibrillators and a contribution of £2,000.00 to Gwynedd Council to keep the public toilets open throughout the summer months in Llwyngwril.





### 5.3 Grants and Donations 2023/24

Llangelynnin Community Council made several charity donations in 2023/24 totalling £2,000 to help support important local services and local organisations.



Other donations in 2023/24 were to:

SSAFA £50	Craig y Deryn £50	Urdd Gobaith Cymru £50
Cerebral Palsy Cymru £25	Dail Dysinni £50	Royal British Legion £25

### 5.4 Audit and Compliance

#### Audit for financial year 2023/24

As a small Community Council there are several annual financial actions that are required to be completed throughout the year. In 2023/24 the audit actions comprised of preparation of the budget, receipt of the Audit Notice, close and balance the cash book for the year, complete the annual return, arrange an internal audit and when complete and signed arrange the external audit. The internal audit is carried out by the Auditor’s Office of Gwynedd Council and the external audit is carried out by the Audit Wales Office.

The “notice of electors’ rights” will be displayed on the public noticeboards and our website.

Written confirmation of completed Audits for the financial years 2021/22 and 2022/23 has been received from the Audit for Wales Office.

## **6. Activities in 2023/24 to help improve our local area.**

The activities undertaken by the Community Council in 2023/24 were wide and varied and include: -

- Continuation of partnership with Gwynedd Council, and contribution made, for the provision of public toilets in Llwyngwrl.
- Continuing to liaise with the Rights of Way Department regarding beach access.
- Reporting to Snowdonia National Park on local planning conditions
- Reporting of Japanese Knotweed
- Reporting of blocked footpaths
- Review/receipt of the Gwynedd Highways works programmes.
- Liaise with Cambrian Coast Liaison Group regarding issues relating to Network Rail and Gwynedd Council's boundary wall and barriers on Friog hill.
- Report through to Network Rail and lobby for repairs to crash barrier between Llwyngwrl and Friog. Meeting representatives on site to discuss works.
- Report of safety concerns with parking near to the play park
- Arrange ROSPA playpark inspection.
- Reporting of overgrown trees and weeds, drainage issues, boundary wall damage, road marking refurbishment to Gwynedd Council
- Maintenance work to the War Memorial – grass cutting and cleaning.
- Site visit with Gwynedd Council regarding obstructive parking on the main road in Llwyngwrl
- Deal with overgrown trees and weeds on public footpaths.
- Responded and reviewed Government consultations as requested.
- Attending Remembrance Sunday to represent the local community.
- Arranging provision of Xmas Trees in Llwyngwrl and Rhoslefain
- Clear debris from Llwyngwrl Beach
- Liaising with Gwynedd Council regarding road closures and reporting traffic management issues
- Provision of remote access facility to enable meetings to be conducted via Teams/Zoom
- Assisting the former Llwyngwrl Environmental Group by taking on the task of eliminating Japanese Knotweed from the village working alongside the groups sole remaining member.
- Liaising with local First Responders Group to maintain all Defibrillators locally.

## **7. Our Achievements in 2023/24**

### **LOCAL DEVELOPMENT**

- Responded to Snowdonia National Park planning applications.
- Responded to planning notifications from Gwynedd Council Planning.
- Responded to licensing matters from Gwynedd Council.

### **ROADS AND HIGHWAYS**

- Contact with Gwynedd Council, Highways Department, and North Wales Police on highways issues pertaining to parking and Friog Hill roadworks.

### **SAFETY**

- Continue to liaise with Network Rail and Gwynedd Council to help with scheme prioritisation of safety barrier renewal.
- ROSPA inspection carried out at play park.
- Welsh Water inspection and proposed works on River Gwrl and sewerage pipe
- Liaise with Gwynedd Council regarding beach erosion and repair work.

### **REPRESENTING COMMUNITY NEEDS**

- Site visits with organisations including Gwynedd Highways/Network Rail/ROSPA/Welsh Water

### **FINANCIAL COMPLIANCE**

- Successful Audit achieved for 2021/22 with Audit Wales
- Successful Audit achieved for 2022/23 with Audit Wales

### **FINANCIAL MANAGEMENT**

- No increase in local precept for 2024/25
- Updated asset register, risk assessment register for insurance purpose.

### **GOOD GOVERNANCE**

- Updating and reviewing standing orders, financial regulations, code of conduct for members, donation policy, environment policy, asset register, and risk assessment register.

### **COMMUNITY REPRESENTATION**

- Represented the Llangelynnin area at Remembrance Sunday Church Service.
- Representation on local committees (Y Ganolfan) and events.

### **ASSEST MAINTENANCE**

- Playpark equipment and matting maintained and updated where required

### **REPRESENTATION**

- Approximately 70% of Council meetings achieved 100% attendance.

# Llangelynnin Community Councillors

## Elected in May 2022

**Mr Ian R Williams**

Coed y Gweddill  
Llwyngwril  
LL37 2QJ

**Mr Huw Davies**

Cae'r Felin  
Llwyngwril  
LL37 2JY

**Mr Geraint Edwards**

Elfan  
Llwyngwril  
LL37 2JJ

**Mr Keith Carroll**

Morannedd  
Ffordd Celynnin  
Llwyngwril  
LL37 2JD

**Nicola Roberts**

17 Godre'r Gaer  
Llwyngwril  
LL37 2JZ

**Jenny Warne**

The Paddock  
Ffordd y Coleg  
Llwyngwril  
LL37 2UZ

**Mrs Jane Lawrence**

Bron Danw  
Llwyngwril  
LL37 2JQ

**Mr Geraint Micah**

Min-y-Don  
Rhoslefain  
Tywyn  
LL36 9ND

**Mr David Griffiths**

30 Godre'r Gaer  
Llwyngwril  
LL37 2JZ

**Megan Griffiths**

**(Co-Opted November 23)**  
Ty Rhosyn,  
Station Road  
Llwyngwril  
LL37 2JS